



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Ray Tetreault • Vice-President – Mark Simon • Director – Kevin Graves • Director – Bill Pease • Director – Chris Steele

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday May 15, 2013  
REGULAR MEETING 7:00 P.M.  
1800 Willow Lake Road, Discovery Bay, California  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)**

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

**Call business meeting to order** – 7:00 p.m. by President Tetreault  
**Pledge of Allegiance** – Led by President Tetreault  
**Roll Call** – All present  
**Director Steele** – Arrived at 7:02 p.m.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None

**C. PRESENTATIONS**

None

**D. PRESIDENT REPORT AND DIRECTORS' COMMENTS**

**President Tetreault and Vice-President Simon** – Attended the Budget Sub-Committee on Tuesday, May 14, 2013.

**Director Graves** – Provided the report and the details of the Joint MAC meeting dated May 8, 2013. President Tetreault and Director Pease also attended.

**Director Steele** – Provided the report and the details of the Byron Union School District meeting dated May 9, 2013.

**E. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. DRAFT minutes of previous regular meeting dated May 1, 2013

2. Approve Register of District Invoices

**Motion by:** Vice-President Simon to approve the Consent Calendar

**Second by:** Director Steele

**Director Pease** – Stated to have item E-2 pulled from the Consent Calendar

**Motion by:** Vice-President Simon to approve the Consent Calendar with the exception of item E-2

**Second by:** Director Steele

**Vote:** Motion Carried – AYES: 5, NOES: 0

There was discussion between Legal Counsel, the General Manager, and Director Pease.

**Motion by:** Director Pease to approve item E-2 of the Consent Calendar

**Second by:** Director Graves

**Vote:** Motion Carried – AYES: 5, NOES: 0

**F. NEW BUSINESS AND ACTION ITEMS**

1. Consideration of the FY 2011-12 "Draft" Audit

**General Manager Howard** – Provided the details of item F-1.

**Croce & Company Accountancy Corporation – Mark Croce** – Provided additional details of item F-1

There was discussion between the Croce & Company Accountancy Corporation, the General Manager, and the Board

**Croce & Company Accountancy Corporation – Pauline Sanguinetti** – Provided additional details of item F-1

**2. Surplus Discovery Bay Community Center Equipment and Disposal of Surplus Equipment**

**General Manager Howard** – Provided details of item F-2. There was discussion between the General Manager and the Board.

**No Action Taken**

**3. Newport Pointe Residential Development Project – Public Amenities Considerations (Dog Park)**

**General Manager Howard** – Provided details of item F-3. There was discussion between the General Manager and the Board. There was one Public Comment Speaker.

**Motion by:** Director Pease to direct Staff to convey to the County who will convey to the Developer that the Town of Discovery Bay would like to have the Developer build the Dog Park at their expense and their design and the park dedication fees will be paid in full and that the Town of Discovery Bay Board of Directors would sign off the design.

**Second by:** Vice-President Simon

**Water and Wastewater Koehne** – Provided additional details of item F-3. There was discussion between the General Manager, the Water and Wastewater Manager, and the Board.

**Vote:** Motion Carried – AYES: 3 – President Tetreault, Vice-President Simon, Director Pease, NOES: 2 – Director Graves, Director Steele

**4. Discussion of Creek/Pond located between 1601 Discovery Bay Boulevard and 1800 Willow Lake Road**

**General Manager Howard** – Provided details of item F-4. There was discussion between the General Manager, the Water and Wastewater, Legal Counsel, and the Board.

**No Action Taken**

**G. VEOLIA REPORT**

**1. Veolia Report for the Month of April 2013**

**Project Manager Fermin Garcia** – Provided the details of the April 2013 Monthly Operations Report.

**H. MANAGER'S REPORTS**

**1. Transmittal of FY2013 - FY2015 Operating & Capital Improvements Program Five Year Budgets**

**General Manager Howard** – Provided details of item H-1.

**I. GENERAL MANAGER'S REPORT – Discussion and Possible Action**

**General Manager Howard** – Scheduled a Special Budget Meeting for June 4, 2013 at 6:00 p.m.

**J. DISTRICT LEGAL COUNSEL REPORT**

None

**K. COMMITTEE UPDATES – Discussion and Possible Action**

1. Approved minutes from the Community Center meeting dated April 15, 2013

2. Approved minutes from the Community Center meeting dated April 22, 2013

3. Community Center Status Report (No written report)

There was discussion between the Board in regards to item K-3

**L. CORRESPONDENCE – Discussion and Possible Action**

1. R – State Route 4 Bypass Authority meeting minutes dated February 14, 2013

2. R – Contra Costa County Aviation Advisory Committee meeting minutes dated March 14, 2013

3. R – State Route 4 Bypass Authority meeting minutes dated March 19, 2013

4. R – East Contra Costa County Fire Protection District meeting minutes dated April 1, 2013

5. R – Letter from Contra Costa County Supervisor Mary Piepho regarding the Earth Day Event dated April 22, 2013

6. R – Letter from Contra Costa County Supervisor Mary Piepho regarding the Funding for the School Resource Officer

**M. PUBLIC RECORD REQUESTS RECEIVED**

**N. FUTURE AGENDA ITEMS**

None

**O. ADJOURNMENT**

The meeting adjourned at 8:55 p.m. to the next Regular meeting dated June 5, 2013 starting at 7:00 p.m. on 1800 Willow Lake Road.

//cmc – 05.23.13

<http://www.todb.ca.gov/content/agenda-and-minutes/>